Ref No.:   *Date:*

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response -

Rajganj College: Contributions of the Internal Quality Assurance Cell (IQAC)

Regulation, Curriculum, and Syllabus Development

1. **Formulation of Curriculum and Syllabus**

- Development of Course Outcomes (CSO) and Programme Specific Outcomes (PSO).
- Implementation of the Choice Based Credit System (CBCS).
- Provision of mentoring, tutorial, and remedial classes for both slow and advanced learners, ensuring inclusive education.
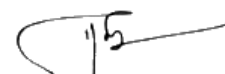
Accreditation and Ranking

2. **Engagement in Accreditation Processes**

- Active participation in the National Institutional Ranking Framework (NIRF) and All India Survey on Higher Education (AISHE) to enhance institutional quality and recognition.

Development and Application of Quality Benchmarks

3. **Quality Benchmarking**

- Establishment and application of quality benchmarks for academic and administrative activities through regular online interactions with stakeholders.

Principal
Rajganj College
Rajganj Jalpaiguri

RAJGANJ COLLEGE
Estd.: 2009
(Affiliated to North Bengal University)
P.O. Rajganj, Dist. Jalpaiguri-735134
Ph.: (03561) 254356, e- mail: rajganjcollege@gmail.com, website: www.rajganjcollege.ac.in

Ref No.:   *Date:*

- Conducting induction programs involving parents and students, as well as student meetings before examinations, to ensure the smooth functioning of academic activities.

Organization of Workshops and Seminars

4. Workshops and Seminars

- Conducting inter and intra-institutional workshops and seminars on quality-related themes to foster collaboration, study circles, exchange programs, and internships.

Conducting Supplementary Examinations

5. Supplementary Examinations

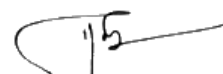- Arrangement of internal supplementary examinations for students to ensure their academic progress and success.

Promotion under Career Advancement Scheme (CAS)

6. Faculty Promotion Monitoring

- Internal monitoring of faculty progress and documentation as per UGC guidelines, overseen by the CAS committee functioning under IQAC.

Communication with University Bodies

7. Liaison with University of North Bengal

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- IQAC members liaise with the University of North Bengal's Board of Studies (BOS) to nominate faculty members for workshops, ensuring alignment of curriculum and syllabus with the CBCS model.

Implementation of Pedagogical Innovations

8. Pedagogical Innovations

- Introduction of various pedagogical approaches such as project-based learning, self-learning, industrial internships, and peer-assisted learning to enhance teaching effectiveness and align with NEP 2020.

Monitoring of Teaching-Learning Processes
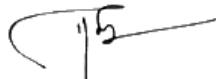
9. Teaching-Learning Process Monitoring

- Conducting Academic sub-committee meetings to monitor teaching-learning processes, operational methodologies, and learning outcomes at regular intervals.

Orientation/Induction Programs

10. Orientation/Induction Programs

- Organizing orientation/induction programs for newly admitted students by all departments under IQAC guidance, providing essential information about the college, courses, and examination procedures.

Annual Academic Administrative Audit

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11. Annual Audit

- Facilitation of annual Academic Administrative Audit, encompassing internal and external audits to ensure institutional compliance and quality assurance.

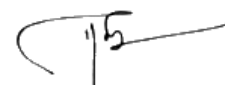## Contributions to ICT and Add-on Courses

12. ICT and Add-on Courses

- Promoting ICT-enabled teaching by organizing workshops and training sessions for teachers to update their pedagogical skills.
- During the pandemic, facilitating structured online teaching and dissemination of e-content and information.
- Establishing a YouTube channel for uploading lectures, providing e-content via the website, and offering scanned books from the library upon student request.
- Creating a dedicated Facebook page to document college events.

13. Skill-Oriented Courses

- Initiating the introduction of several skill-oriented courses, which transitioned smoothly to online mode during the pandemic.
- Conducting free add-on for students.
- Refining existing programs such as Yoga classes and introducing new certificate courses, including Add-on courses.

Through these concerted efforts, the IQAC plays a pivotal role in enhancing the overall quality and effectiveness of academic and administrative processes at Rajganj College, fostering a culture of continuous improvement and excellence. The IQAC has institutionalized quality assurance strategies across various domains, ensuring that the college remains at the forefront of higher education institutions in the region.

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